

Application for Transfer of Ownership /// Reg # _____

This form may be used for any of the Registries run by the American Donkey and Mule Society

The Miniature Donkey Registry, The American Donkey Registry, The American Mule Registry, The American Mule Racing Registry, The Zebra Hybrid & Bloodstock Registry. **If you are double-registering an animal from any other registry, this is not the correct form.** Call the office for additional instructions, or refer to the Registry Booklet.

Please make sure you read the following instructions carefully. If information is incorrect or incomplete, your transfer may be delayed. To Transfer Ownership of an ADMS registered animal, please send ALL of the following:

1. **The Original Certificate of Registration** (please keep a photocopy for yourself as things can get lost en route)
2. **This completed Transfer Form.** (An update form is on the reverse, but please fill in height below if applicable)
3. **Any additional Information and Photos for animal.** (Such as updated height!) *SEE BELOW
4. **Correct Transfer Fee:**

A) \$7—Mature animals with heights shown on papers, or animals being transferred and updated at the same time. The certificate is reissued showing the height, with the new owner's name in the owner field. Make sure the current height is given on this form. Send two photos. (The fee is only \$7 to transfer and update at the same time).

B) \$5—Immature animals under their 3rd Birthday (under age 4 or 5 for larger donkeys and mules). The certificate will not be reissued. A Transfer Notice will be placed in the Transfer field on a watermarked Sticker (as are most horse registry transfers).

***If any corrections need to be made to papers at the time of transfer and a new certificate must be reissued, the cost is \$7 for jacks or jennets, \$5 for mules or geldings regardless of age. .

5. **If there is an under or overbite shown on the original papers, please mark any changes here:**

Less than 1/16" Less than 1/8" Less than 1/4" Overbite Underbite NOW EVEN Age of animal _____

PLEASE FILL OUT THE FOLLOWING TRANSFER OF OWNERSHIP

NAME OF ANIMAL _____ Reg # _____

Height of animal if over AGE THREE _____ Color of ADULT summer coat _____ (see other side)

NAME OF SELLER _____

SELLER ADDRESS _____

SELLER'S SIGNATURE _____

(In signing this form, the seller states that they are the legal owner of the animal, and retain the right to offer it for sale. The ADMS will not be responsible for ownership disputes, etc. Papers are transferred to the listed buyer as presented with the assumption they are correct and legal.) Only one signature in joint ownership cases is required unless instructions are filed with the ADMS office prior to the sale of the animal. IF SELLER'S SIGNATURE IS NOT AVAILABLE, PROOF OF SALE SUCH AS A COPY OF THE BILL OF SALE ***, CANCELED CHECK ENDORSED BY SELLER, ETC. MUST BE INCLUDED. PLEASE SEND ONLY COPIES of bills of sale or canceled checks- KEEP ORIGINALS of those documents for your own records. **The only original to send to ADMS is the REGISTRATION CERTIFICATE! (It is strongly recommended that both parties compose and sign a separate Bill Of Sale stating terms of the sale in clear language for the protection of both parties.**

SELLER MAY STATE: I am the **Original Owner of register** (First person to register the animal) and I do ___/ do not ___ authorize a name change. My prefix may be substituted Yes ___/no ___ OR: the proper name only may be changed. Yes ___ No ___. The \$10.00 name change fee must be included and **name change rules** (animal must be under age two and have no registered offspring) **must be upheld.** Signed _____ (information must match that of original registry application).

NAME OF BUYER _____

ADDRESS OF BUYER _____

City/St/Zip _____

BUYERS SIGNATURE _____

Date of SALE _____ Date submitted to ADMS _____

(In signing this form, the seller states that they have made a contract of sale with the above mentioned party. The ADMS will not be responsible for ownership disputes, breach of contract, etc. Papers sent in by the above parties are transferred to the name of person (s) listed as buyer with the assumption that they are correct and legal.)

Unless otherwise stated, completed papers are returned to NEW OWNER (buyer)

Send papers to SELLER

BUYER
OTHER

Send the complete Transfer Packet including Original Certificate to:

**The American Donkey and Mule Society, PO Box 1210, Lewisville TX 75067
972-219-0781 phone. Questions? Email adms@juno.com**